

**JOURNAL OF THE COUNCIL**  
**CITY OF SOUTH CHARLESTON**

The council met in its chambers in City Hall on April 3, 2025 at 7:30 p.m., DST for the first meeting and was called to order by Mayor Mullens.

Margie Spence, City Clerk, called the role and the following members were present:

Tommy Spurlock  
Kathleen Walker  
Kent Rymer  
David DiFilippo

Bob Lilly  
Westley Smolder  
Adam Strider  
Laura Marker  
Mayor Mullens

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**PRAYER**

Given by Kent Rymer

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**PLEDGE OF ALLEGIANCE**

Led by Margie Spence, City Clerk.

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**ALSO IN ATTENDANCE**

Hunter Moles, Recreation Director  
Virgil White, Chief, Fire Department  
Brad Rinehart, Chief, Police Department  
Steve DeBarr, Engineering  
Rick Atkinson, City Manager  
Gerald Burgy, Building Inspector  
Jake Arnold, Director, Public Works Department  
Michael Moore, City Attorney  
Hannah Parsons, City Treasurer

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**MINUTES OF PREVIOUS MEETING**

It was moved by Mrs. Walker; seconded by Mr. Smolder to approve the minutes of the March 20, 2025 council meeting. This passed by a unanimous voice vote.

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## **FINANCIAL REPORT**

None.

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## **PETITIONS, COMMUNICATIONS AND PUBLIC HEARINGS**

### **PUBLIC HEARING FOR CONSIDERATION TO REZONE PARCELS IN JEFFERSON PARK SUBDIVISION (MAYOR)**

Mayor Mullens opened the floor to the public hearing. As there was no one to speak for or against the budget, Mayor Mullens closed the public hearing.

### **AN ORDINANCE TO REZONE PARCELS LOCATED IN SOUTH CHARLESTON TAX MAP 9, PARCELS BOUNDED BY JEFFERSON ROAD, DAVIS CREEK AND INTERSTATE 64 IN THE CITY OF SOUTH CHARLESTON FROM R-4 (RESIDENTIAL) TO C-10 (COMMERCIAL) (SECOND READING) (MAYOR)**

It was moved by Mrs. Marker; seconded by Mr. Lilly to adopt the ordinance. This passed by a unanimous voice vote.

### **AN ORDINANCE TO REZONE A PARCEL LOCATED AT 4121 KIRBY STREET IN THE CITY OF SOUTH CHARLESTON FROM AN R-6 (RESIDENTIAL) TO A C-6 (COMMERCIAL) (SECOND READING) (MAYOR)**

It was moved by Mr. DiFilippo; seconded by Mrs. Walker to adopt the ordinance. This passed by a unanimous voice vote.

### **AN ORDINANCE AMENDING ARTICLE 1329.01 ALLOWING A CREMATORIUM AS A CONDITIONAL USE IN A C-6 AND C-10 ZONE (SECOND READING) (MAYOR)**

It was moved by Mrs. Walker; seconded by Mr. Rymer to adopt the ordinance. This passed by a unanimous voice vote.

### **RESOLUTION AUTHORIZING CITY OFFICIALS TO TAKE ANY AND ALL ACTIONS NECESSARY TO ACCEPT A GRANT FROM THE WEST VIRGINIA LOCAL ECONOMIC DEVELOPMENT ASSISTANCE GRANT FOR THE CITY OF SOUTH CHARLESTON – FARMER’S MARKET FENCE AND TO FURTHER ADMINISTER THE GRANT AS REQUIRED BY THE GRANT AGREEMENT (MAYOR)**

It was moved by Mr. Smolder; seconded by Mr. Spurlock to approve the resolution. This passed by a unanimous voice vote.

**MUNICIPAL BUILDING COMMISSION LEASE REVENUE REFUNDING BONDS (SOUTH CHARLESTON PARK PLACE PROJECT), SERIES 2022 A, LEASE REVENUE BONDS (SOUTH CHARLESTON PARK PLACE PROJECT), SERIES 2023 A AND LEASE REVENUE BONDS (SOUTH CHARLESTON PARK PLACE PROJECT), SERIES 2023 B (TAXABLE); AUTHORIZING THE SUPPLEMENTATION AND AMENDMENT OF THE INDENTURE, CREDIT LINE DEED OF TRUST, SECURITY AGREEMENT, FIXTURE FILING AND ASSIGNMENT OF RENTS AND LEASES, THE CONTRACT OF LEASE-PURCHASE, THE FIRST SUPPLEMENTAL AND AMENDED INDENTURE, CREDIT LINE DEED OF TRUST, SECURITY AGREEMENT, FIXTURE FILING AND ASSIGNMENT OF RENTS AND LEASES AND THE SUPPLEMENTAL CONTRACT OF LEASE-PURCHASE; AND AUTHORIZING ALL OTHER ACTIONS IN CONNECTION WITH THE FOREGOING (MAYOR)**

It was moved by Mr. DiFilippo; seconded by Mr. Lilly to approve the resolution. This passed by a unanimous voice vote.

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**BIDS**

**STREET PAVING – STREET DEPARTMENT**

It was moved by Mr. DiFilippo; seconded by Mrs. Marker to award the bid to Asphalt Contractors and Site Work, Inc. in the amount of \$224,209.00. This passed by a unanimous roll call vote.

**ELECTRICAL EQUIPMENT – FARMER’S MARKET**

It was moved by Mr. DiFilippo; seconded by Mr. Smolder to award the bid to Goldfarb Electric for various electrical system parts in the amount of \$19,526.50. This passed by a unanimous roll call vote.

**FENCING – FARMER’S MARKET**

It was moved by Mr. DiFilippo; seconded by Mr. Spurlock to award the bid to Superior Fence, Inc. for fencing and a gate in the amount of \$44,888.00. This passed by a unanimous roll call vote.

**RE-ROOFING - SOUTH CHARLESTON FIRE DEPARTMENT #4**

It was moved by Mr. DiFilippo; seconded by Mr. Rymer to award the bid to Almost Heaven Roofing – for full installation - \$42,350.56 or installation only - \$24,066.29. Second lowest, provided all required material and information. This passed by a unanimous roll call vote.

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**REPORT OF FIRE CHIEF** – No written report.

**REPORT OF POLICE CHIEF** – No written report.

**REPORT OF SANITARY BOARD MANAGER/ENGINEER** – No written report.

**REPORT OF CITY MANAGER** – No written report.

**REPORT OF PUBLIC WORKS DIRECTOR** – No written report.

**REPORT OF CITY ATTORNEY** – No written report.

**REPORT OF CITY TREASURER** – No written report.

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**COMMITTEE REPORTS**

None.

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**MISCELLANEOUS BUSINESS**

Mayor Mullens stated the Farmer's Market will open May 10, 2025.

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**ADJORNMENT**

It was moved by Mr. DiFilippo; seconded by Mr. Smolder to adjourn the meeting. The meeting was adjourned at 7:45 pm.

**APPROVAL**

Approved this \_\_\_\_ day of \_\_\_\_\_, 2025.

ATTEST:

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Frank A. Mullens, Jr., Mayor

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Margie Spence, City Clerk

