



Frank A. Mullens Jr.
Mayor

City of South Charleston

P. O. Box 8597
South Charleston, WV 25303
Telephone: 304-720-5985
Fax: 304-720-5989
www.cityofsouthcharleston.com

DEPARTMENT OF FINANCE AND ADMINISTRATION **APPLICATION FOR CONTRACTOR LICENSE/ELECTRICAL LICENSE**

Applicant's Name: _____

Company Name: _____

Location Address: _____

Mailing Address: _____

Phone Number: _____ Alternate Number: _____

Federal ID Number (FEIN): _____

Owner's Social Security Number: _____

Liability Insurance Company and Account Number: _____

WV State Contractors Number: _____

Masters Electrical Number: _____

Journeyman License Number: _____

**COPIES OF CERTIFICATES OF INSURANCE/WV STATE CONTRACTORS LICENSE, WORKERS
COMPENSATION, AND ELECTRICAL LICENSE MUST BE ATTACHED TO APPLICATION BEFORE ANY
LICENSE WILL BE ISSUED**

**ELECTRICAL FEE APPLIES TO ANYONE THAT CARRIES "ELECTRICAL ONLY" ON THE WV STATE
CONTRACTORS LICENSE**

Fees for Contractor
New/Renewal License \$15.00

Electrical Only
New/Renewal \$15.00

RETURN THIS FORM WITH PAYMENT TO THE ABOVE ADDRESS. ENSURE THAT ALL INFORMATION IS
COMPLETE AND CORRECT. PLEASE MAKE A COPY FOR YOUR RECORDS.

Signature: _____ Date: _____