

# The City of South Charleston

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## DEPARTMENT OF FINANCE AND ADMINISTRATION APPLICATION FOR CONTRACTORS LICENSE/ELECTRICAL LICENSE

APPLICANT'S NAME \_\_\_\_\_  
COMPANY NAME \_\_\_\_\_  
LOCATION ADDRESS \_\_\_\_\_  
MAILING ADDRESS \_\_\_\_\_  
PHONE NUMBER \_\_\_\_\_ ALTERNATE NUMBER \_\_\_\_\_  
FEDERAL ID \_\_\_\_\_  
OWNER'S SOCIAL SECURITY NUMBER \_\_\_\_\_  
LIABILITY INSURANCE \_\_\_\_\_  
WV STATE CONTRACTORS NUMBER \_\_\_\_\_  
MASTERS ELECTRICAL NUMBER \_\_\_\_\_  
JOURNEYMAN LICENSE NUMBER \_\_\_\_\_

**COPIES OF CERTIFICATES OF INSURANCE/WV STATE CONTRACTORS LICENSE AND  
ELECTRICAL LICENSE MUST BE ATTACHED TO APPLICATION BEFORE ANY LICENSE WILL BE ISSUED**

**ELECTRICAL FEE APPLIES TO ANYONE THAT CARRIES "ELECTRICAL ONLY"  
ON THE WV STATE CONTRACTORS LICENSE**

FEES FOR CONTRACTOR  
NEW/RENEWAL LICENSE \$90.00

ELECTRICAL ONLY  
NEW/RENEWAL \$20.00

RETURN THIS FORM WITH PAYMENT TO THE ABOVE ADDRESS-ENSURE THAT ALL INFORMATION IS COMPLETE AND  
CORRECT-PLEASE MAKE A COPY FOR YOUR RECORDS

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_